

## Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District  
April 16, 2013 – 2:00 p.m.  
at  
Village Of Oak Creek Community Center  
690 Bell Rock Boulevard, Sedona, Arizona

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301.*

Call to Order – Dave Norton, Joanne Johnson, Richard Sidy, Steve Fiedler and Mark Mumaw present.

Also present and participating in the meetings: Jennifer Bartos, District Clerk/Administrator and Karen Davis, Administrator, Improvement District Services, Inc.; Paul Gazda, Property Owner; Tom Graham, Chairman of the All American Road Committee

1. Discussion with Tom Graham of the All American Road Committee regarding banners. Tom said the committee is charged with promoting economic development along Highway 179 and enhancing the visitor's experience. It was submitted for the record that Mark Mumaw and Joanne Johnson are both members of the All American Road Committee. When the District was under the management of Yavapai County, Supervisor Davis appointed the District as the owner of encroachment permit to install the banners. It was determined that the District will be responsible for hanging the banners. Tom said that all of the banners are on the poles. He said there are 26 poles and 14 banners are up. There are extra poles and parts being stored at the County.
2. Discussion with an ADOT representative regarding the District's agreements, permit obligations and future needs.  
No ADOT representative attended the meeting.
3. Discussion and possible action regarding a request from Wells Fargo to add additional lighting to a pedestrian light pole for security at a new ATM in Bell Rock Plaza. It was noted for the record that Mark Mumaw is the President of the Bell Rock Association and Dave Norton is the manager of the Association. Chairman Norton said that Wells Fargo wants to install a light fixture on one of the District's pedestrian poles for security. It was noted that the District does not own the pole but pays for the electricity.  
Motion: made by Director Fiedler to deny the request, second by Director Johnson.  
Director Sidy said it would be a precedent by approving this for a private entity and the burden for expense would be on the taxpayer.  
Unanimous Approval  
Jennifer was asked to write a letter Fawn Nelson at Wells Fargo and copy ADOT.
4. Discussion and possible action regarding tasks and an update on the contract with Environmental Biomass Services, Inc. to maintain the pedestrian lighting and perform miscellaneous tasks.  
Karen said that she will confirm that the encroachment permit is under the District's name.

5. Discussion and possible action regarding the current landscape contract and duties as assigned to Green Earth, LLC and tasks for a future contract modification and possible renewal.

Director Johnson was asked to get some costs for the dual barrier. Vice-Chairman Mumaw said he would like to discuss the contract with Green Earth. The weed barrier issue will be discussed in the fall. Director Fiedler will make the changes and send them to Jennifer. The May meeting agenda will include contract discussion and the contract will be renewed with Green Earth.

6. Discussion and possible action to review a proposed Fiscal Year 2013-2014 Budget and if appropriate adopt the tentative budget and set the hearing date and time.  
The budget was reviewed and will be considered at the next meeting.

7. Discussion and possible action regarding the Administrative Services Staff Report from Jennifer Bartos and Karen Davis of Improvement District Services, Inc. regarding staff activities, District financials and direction to the Clerk for future agenda items.  
Jennifer and Karen told the Board that the ADOT representatives have not responded to communications over the past month. Jennifer was asked to write a letter to the ADOT Director telling him that the Board needs information and guidance and that they need ADOT as a resource so questions can be asked and answers received.

Chairman Norton asked to pull the minutes from the consent agenda

8. Consent Agenda:

- a) Approve meeting minutes of March 19, 2013.

- b) Approve warrants written in March 2013.

Motion: made by Vice-Chairman Mumaw to approve the warrants, second by Director Johnson.

Unanimous Approval

Motion: made by Director Johnson to approve the minutes with no changes, second Vice-Chairman Mumaw

Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Paul Gazda said that dual layer barrier is more effective and would save the District \$600,000.00 over a period of 25 years.

Tom Graham asked to have a copy of the agenda packet sent to him.