

Meeting Minutes

Finance Committee of the Big Park Domestic Wastewater Improvement District November 1, 2017 - 9:00 a.m. Ranger Station Admin Office, 8375 AZ-179, Sedona, AZ 86351

Finance Committee Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Committee Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Committee Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Committee Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 1965 Commerce Center Circle, Suite A, Prescott, AZ 86301. Pursuant to A.R.S. §38-431.03, the Finance Committee may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Finance Committee may resume the meeting, open to the public, to address the remaining items on the agenda.

Call to Order at 9:00 a.m. – David LaFrance, David Sheets and Gary Livermont present.

Also present and participating in the meeting: Moneesh Chatterjee (board member) Jennifer Bartos, Brad Bowers, and Dakota King.

1. **DISTRICT EXPANSION:** Moneesh presented several options on how to proceed with expanding the existing sewer lines within the District. One option was a complete buildout of the District using taxation as the financing option. Option two was to do a “pocket “ buildout of main line using existing capital funds and revenue from the added customers to cover the costs. Since much of the engineering estimates have been completed for Sundance Townhomes, the committee recommended we start there.... as the pilot project..... to evaluate the feasibility of adding mainline and customers to the system. The FC agreed we could use \$100,000 from the Capital Fund as an incentive to get the project approved by Sundance Townhomes.

Also, the FC agreed to look at alternate neighborhoods for possible expansion opportunities.

Moneesh suggested we ask ADEQ to evaluate the District unserved areas in terms of any neighborhoods they might consider as an opportunity for expansion.

2. **ENGINEERING COSTS:** The committee addressed excessive engineering costs associated with potential customers using Sunrise services to estimate hook-up costs to the system. The committee recommended that Jennifer be the starting point for all inquiries for sewer connections, and that any additional work that requires Sunrise Engineering's time (charges) become the responsibility of the customer.

The GIS system can provide a good ball park estimate.... so any additional evaluation will be the financial responsibility of the potential customer unless the BOD agrees otherwise.

3. **VOCA REUSE AGREEMENT:** The committee reviewed existing reuse water rates within 100 miles and most all other treatment plants sell their reclaimed water between \$1.00 and \$2.00 per 1000 gallons. In addition, the contract calls for the District to pay for all repair and maintenance of the pump and delivery lines to the golf course. The committee suggested perhaps we try to renegotiate the existing agreement with VOCA prior to its termination.

4. **EBS CONTRACT:** Our agreement with EBS auto-renewed for one year ending October 19, 2018 per paragraph Two under "Term of Agreement". The committee recommends we amend the existing agreement to eliminate the auto renew provision, and review the entire agreement with EBS prior to October 2018.

5. **SCADA:** Brad has advised the FC he no longer wants to complete the installation of the proposed SCADA system from Rottweiler Controls. He is working on an alternate system and will have more on that in the future. This decision has saved \$80,000 in budgeted expenses.

The meeting was adjourned at 11:20am.